

ASBASJSM College of Pharmacy, BELA, Ropar, Pb.

Ref No. COP BELA / IQAC/25/1001

Date: 23/06/2025

Notice

The staff council meeting is scheduled to be held at the principal office on 24/06/2025 at 11:00 AM. All the teaching and admin staff are requested to attend the same.

Agenda

1. Approval and composition of the internal quality assurance cell (IQAC) committee for Academic Session 2025-26.
2. Major agenda of IQAC
3. Any other items with the permission of the chair.

  
Director



**ASBASJSM College of Pharmacy, Bela, Ropar, Pb.**

**Ref. No. : COPBELA/IQAC/25/1002**

**Date: 24/06/2025**

**Minutes of Meeting**

Proceedings of the staff council meeting held on 24/06/2025 at 11:00AM in the office of the Director, ASBASJSM College of Pharmacy, BELA, Ropar, Pb.

The following agenda were discussed and resolved:

**Agenda No. 1. Approval and composition of the Internal Quality Assurance Cell (IQAC) committee.**

Resolved that the following internal quality assurance cell (IQAC) committee is constituted for the academic session 2025-26, Director and Chairman IQAC of the College welcome all the staff members.

S. No.	Name	Designation	Committee Position
1	Dr. Shailesh Sharma	Director	Chairman, IQAC
2	Dr. Monika Gupta	Professor	Co-ordinator
3	Dr. Gurjeet Singh	Associate Professor	Deputy Co-ordinator
<b>HOD</b>			
4	Dr. Sandeep Kumar (P'Ceutics)	Professor	Member
5	Dr. Ajay Singh Kushwaha (P'Cology)	Professor	Member
6	Dr. Monika Gupta (P' Chemistry)	Professor	Member
7	Dr. Satnam Singh (P'Cognosy)	Professor	Member
<b>Teachers</b>			
8	Dr. Navjot Kaur (P'Cognosy)	Associate Professor	Member
9	Ms. Punam Gaba (P'Ceutics)	Assistant Professor	Member
10	Ms. Amandeep Kaur (P' Chemistry)	Assistant Professor	Member
11	Mr. Davinder Kumar (P'Cology)	Assistant Professor	Member
12	Ms. Ramanjit Kaur (Others)	Assistant Professor	Member
13	Ms. Harpreet Kaur (Paramedical)	Assistant Professor	Member
14	Dr. Rahul Sharma (Examination)	Associate Professor	Member
<b>Hostel Wardens</b>			
15	Mr. Davinder Kumar (Boys)	Assistant Professor	Member
16	Dr. Neelam Sharma (Girls)	Associate Professor	Member
<b>Nominees from Alumni &amp; Industry</b>			
17	Ms. Monika Sharma	BRD Medilab, Baddi	Member
<b>Out Side Expert</b>			
18	Dr. Manita Arora	Professor	Member

  
24/6/25



## **Agenda No. 2 Quality of Teaching and Learning**

IQAC emphasized improving the quality of teaching and learning in pharmacy education is crucial for preparing competent and compassionate pharmacists who can meet the evolving needs of patients and healthcare systems. This involves a multi-faceted approach focusing on curriculum, pedagogy, faculty development, student support, and continuous assessment. The IQAC set a standard of 60% marks in internal assessments and 50% marks in the end term examination for a minimum of 80% of students is found satisfactory in all courses.

Course file pattern for Theory & Practical were also approved.

## **Agenda No. 3 Quality of Improvement in competitive examination and placements.**

IQAC has proactively encouraged the students for GPAT, Drug Inspector, Pharmacist recruitment exams. Thoroughly familiarize students with the specific exam format, types of questions, and syllabus. This includes understanding the weightage of different sections. Encourage students to create detailed and structured study schedules that cover all topics. Emphasize the use of quality study materials, including recommended textbooks, reference guides, previous years' question papers, and reliable online resources. Strengthen understanding of core pharmacy subjects like Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, and Pharmacognosy. This forms the bedrock for both academic and professional success.

IQAC has proactively encouraged the Training and Placement Cell to broaden its outreach efforts for the effective training and placement of students. This involving expanding collaboration with pharmaceutical companies: Establish and maintain robust relationships with pharmaceutical companies, hospitals, research institutions, and other relevant organizations. This facilitates internship opportunities, industrial visits, guest lectures by industry experts, and direct placement assistance.

## **Agenda No. 4 Skill development of students**

IQAC recommended the initiation of Comprehensive Placement Preparation Programs:

Skill Enhancement Workshops: Conduct regular training sessions and workshops focusing on essential employability skills:

- Resume writing and cover letter creation.
- Interview techniques (including mock interviews).
- Group discussion skills.

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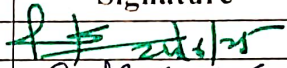
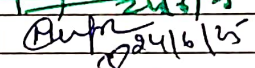
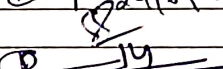
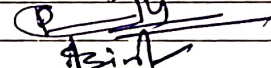
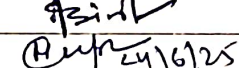
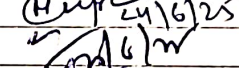
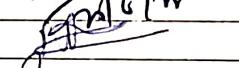
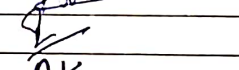
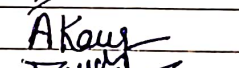
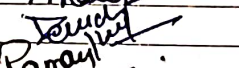
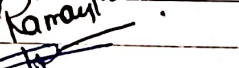
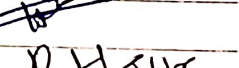
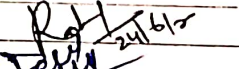
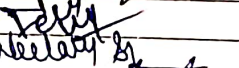
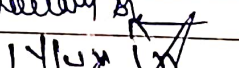
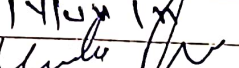
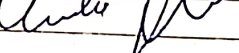
- Communication and interpersonal skills.
- Overall personality development.
- Soft skills and professional etiquette.

Career Guidance and Counselling: Provide individualized career counselling to help students explore diverse career paths within the pharmaceutical industry (pharmacist, drug inspector, pharmacologist, clinical researcher, quality control, medical writing, etc.) and make informed decisions.

Some skill development program for QA/QC & Production to be initiated in coming session.

Some Industrial Visit, Hospital, Institutional, Medicinal Garden Visit to be organized in coming session.

#### Members Present in the meeting

S. No.	Name	Designation	Signature
1	Dr. Shailesh Sharma	Director-Principal	
2	Dr. Monika Gupta	Professor	
3	Dr. Gurjeet Singh	Associate Professor	
4	Dr. Sandeep Kumar (P'Ceutics)	Professor	
5	Dr. Ajay Singh Kushwaha (P'Cology)	Professor	
6	Dr. Monika Gupta (P' Chemistry)	Professor	
7	Dr. Satnam Singh (P'Cognosy)	Professor	
8	Dr. Navjot Kaur (P'Cognosy)	Associate Professor	
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17	Ms. Monika Sharma	BRD Medilab, Baddi	
18	Dr. Mamta Arora	Professor	